

Aronimink Elementary School

2019-20

Hours: 8:45 AM - 3:15 PM

First bell: 8:45 AM

Late bell: 8:50 AM

MISSION STATEMENT

Aronimink Elementary School is dedicated to providing a quality education that enables our students to communicate with others, make intelligent choices, assume responsibly, and deal appropriately with the challenges of life. It is through quality education that students can develop a lifelong love for learning and can grow into mature adults who have something of value to offer an ever-changing society. All students will grow academically and socially while at Aronimink.

SCHOOL INFORMATION

Aronimink Office Phone Number:
610-853-4510

SCHOOL COLORS – Purple and Gold

SCHOOL MASCOT – Royals

District Website –

www.upperdarbysd.org

ARONIMINK HOME & SCHOOL

Website:

<http://sites.google.com/aroniminkhomeandschool/>

Email:

aroniminkhomeandschool@gmail.com

Facebook: Aronimink Home and School

ATTENDANCE

Consistent school attendance is necessary for successful learning. The spirit of the learning process, exciting ideas, and group discussions can never be made up after an absence.

Holidays, vacations and early dismissal days are clearly noted on the school calendar.

When a student is absent but is able to do homework, a parent may request to pick up books and assignments at dismissal time in the school office. Assignments are not available to be picked up until 3:15 pm.

Aronimink's attendance policy is in accordance with UDSD and PA Dept. of Education Attendance policies. All Students who are ***absent for ten days or more, for any reason, in the current school year will be notified of their excessive absences. District policies and forms can be found at:***

<http://www.upperdarbysd.org/district-information/district-policies>. Please check with the principal or school nurse for assistance with ongoing illnesses that effect school attendance.

Excessive lateness and /or early dismissals will be considered as attendance issues. These days will convert to absences if they happen frequently or if they happen for reasons that are not valid according to School District policy. Students who arrive late must be accompanied into the office to be signed in by their parent / guardian.

If your child is going to be absent or late, please notify the office at **610-853-4510** before **9:00 AM**. When your child returns to school (lateness or absence), he or she *must also have* a written note explaining the absence. You may use an official Aronimink Absence Note, handwritten note, or an email to our new attendance email account

(aes-attendance@upperdarbysd.org). All absences with a note are not automatically excused. **Please refer to UDSD policy for excused absence information.**

An absence without a note is considered an illegal absence. Illegal absences will be reported to the District and local authorities as **truancy**. Regular attendance is an important. Please refer to UDSD policy for clarification.

DRESS POLICY

Students are permitted to wear appropriate clothing to school. Please refer to the District webpage for details. All lower body attire must be of an appropriate length, no more than 2 inches above the knee. No ripped or torn clothing are permitted.

GUIDELINES FOR DROPPING OFF AND PICKING UP STUDENTS

Our goal is to provide a safe and efficient process to transfer students. This requires everyone's cooperation and patience to accomplish this goal.

Please adhere to the hours listed for entering the parking lot during school hours. Orange cones will be placed at the end of the driveway to remind you to park around the school when picking up students. **DO NOT USE THE ADMINISTRATIVE OFFICES PARKING AREA** on Bond Avenue. Also, do not drive your car into the blacktop area where our students line up and play. The safety of our children is imperative.

Please DO NOT enter the Aronimink parking lot during the following times before and after school:

8:20am - 8: 50am 2:55pm - 3: 25pm

During inclement weather, parents may pull into the driveway to drop students off closer to the door. In this case, the cones will be removed from the foot of the driveway. Please watch for a staff person for assistance on these mornings. A separate bus lane and a car lane will be created. School bus traffic only will continue to pull up to the school door.

BEFORE SCHOOL PROCEDURES

Students will be permitted to enter the building after 8:30 AM. When students arrive prior to 8:45 AM, they should report to their assigned morning location and wait for their teacher to pick them up each morning. Prior to 8:30 AM, the Aronimink grounds are unsupervised.

AFTER SCHOOL PROCEDURES

Teachers of children in 1st and 2nd grades will walk their students out to the blacktop area at dismissal. Parents should walk up to meet their child so that the teacher can see them. Students in grades 3, 4 and 5 will be dismissed from their classrooms. Be sure to let your child's teacher know about any concerns or alternate plans about dismissal. Also be sure to tell your child what to do if your dismissal plans change. **ALL STUDENTS** should know that they can immediately return to the school office to call home or wait safely for a ride.

RIDING ON THE SCHOOL BUS

Student safety is a priority while riding the buses to school and home. Students are expected to behave – ***Safely, Responsibly and Respectfully*** at all times. Students should be supervised by parents and guardians while waiting for the bus in the morning and again when getting off in the afternoon. Before school, students who ride on the buses will be dropped off close to the school entrance and then wait for

their teachers on the blacktop. During days with inclement weather, students will get off of the bus and go directly into the building to wait for school to start.

At the end of the day bus students will be supervised in the building until the buses arrive. Parents or guardians should be at the bus stop waiting for students to return. At no time should students be unsupervised at bus stops before or after school. All bus drivers' directions must be followed; students must remain in their seats and behave safely. Bus drivers can write citations for students who engage in unsafe behaviors that can result in suspension from riding on UDSD school buses.

VISITORS/SAFETY PROCEDURES

All visitors are required to check in at the office to receive a visitor sticker before proceeding to **any** classroom or activity. **Visitors will be asked to produce a valid state ID to be scanned by our RAPTOR System.** Raptor instantly screens out registered sex offenders while managing custody issues, visitors, students, faculty and volunteers. **NO ONE IS TO GO DIRECTLY TO A CLASSROOM FOR ANY REASON. ALL VISITORS MUST USE OUR SCHOOL ENTRANCE AND REPORT DIRECTLY TO THE OFFICE TO SIGN IN.**

All *regular* school volunteers and Field Trip chaperones are required to hold current Child Abuse, Criminal Background Checks, and FBI Finger Print Screenings. Parents and guardians, who plan to volunteer *occasionally*, visit in the classroom or assist with RIF or a classroom party may not need to have all of the clearances. Please check with our office or your child's teacher if you plan to volunteer this year or if you have any questions about obtaining these clearances. Information about volunteer clearances are available on our website. Due to student safety and confidentiality, visitors are not permitted to remain in classrooms during instructional periods for extended periods of time. Please refer to UDSD policy regarding school visits.

MEDICATION

School personnel, including the nurse **may NOT dispense medication without a written note from a physician.** Please have your doctor indicate on the note the name of the drug and the dosage. Also, the original container holding the medicine must be clearly labeled by a pharmacy with the child's name, drug, and dosage. Students are not permitted to bring medicines to school to take during the day including prescription medications and over the counter medications. Please call the school nurse if you need more information.

CODE OF CONDUCT

GENERAL RULES

Students should always remember:

1. School is a place for learning; use quiet voices throughout the building.
2. Use appropriate language when speaking to other students and all adults.
3. Treat others the way you would like to be treated.

CLASSROOM BEHAVIOR

At the beginning of the school year, each teacher will hold discussions and teach lessons to establish expectations and norms within the individual classrooms. The students will actively participate in determining appropriate behavior as well as consequences for inappropriate actions.

PBIS

The PBIS model is a research-based strategy that is supported by the State of PA, the federal Department of Education and UDSD. The 3-tiered approach reduces problem behavior as a barrier to student achievement.

Students are taught through a series of lessons at the beginning of the school year, and throughout the school year, how to **Be Safe, Be Respectful and Be Responsible** in all areas of our school day including: Classrooms, Hallways, Cafeteria, Playground, at Specials, on the Bus,

in the Bus lines, at Morning Line up, and in the Restrooms.

A key strategy of the PBIS process is prevention through the use of frequent positive feedback. The majority of our students follow the school's expectations. Through instruction, comprehension and regular practice, all students learn to use a consistent set of behavior expectations and rules. Teachers and staff reward students who make positive choices with our very special **Bucky Buck**. Students enjoy earning weekly rewards for turning in their Bucky Bucks. Students who do not respond to teaching of the behavioral rules are given opportunities for re-teaching using a Tier II or Tier III approach. Students who have repeated infractions in a marking period will be required to participate in a more formal, positive behavior plan. Students are recognized for their positive contributions monthly at the All School Assembly.

CODE OF CONDUCT - REPORTING

Student misconduct will be reported using the eSchool student information system. Parents can access this information by going onto the Home Access Center. Continued referrals of a student by a staff member to the principal may result in the following disciplinary actions in accordance with the district code of behavior. Students who receive a Stop and Think have a behavior warning, which is a referral. Initially, referrals are considered warnings but become progressive if the behavior does not improve.

Students will receive a Tier III level of intervention if they are involved in a serious fight, bully or harass another student, or bring a weapon or alcohol to school. If your child is suspended from school you are required to pick up your child the day of his/her suspension. **If your child's behavior does not show steady improvement, he/she will not be permitted to participate in some school-wide activities, such as assemblies, picnics, Color Day games, etc.**

CAFETERIA

ALL students are expected remain at their table or assigned seat and to talk quietly with others at their table. Students should display appropriate manners. When finished, students are expected to clean up after themselves and check the area around them.

1. Students must **WALK**, not run, at all times in the cafeteria.
2. Students are to stay in their seats while they are eating.
3. Students must go to the end of the line each time they purchase something.
4. Only assigned students are allowed to carry the lunch basket to the classroom.
5. Students should exit the cafeteria by walking, not running, through the double doors by the boiler room door.
6. Students should bring something to do in the cafeteria during a rainy day.
7. All adults working in the cafeteria or on the playground are to be treated with respect. We use this opportunity to practice good manner and kindness every day.

BORROWING LUNCH

Please know that all of our students will be offered a free lunch every day. Students are not permitted to share their food with peers due to the number of students with food allergies.

At times the cafeteria will offer special healthy "tastings" to all of our students. These are usually fresh fruits or vegetables. Alternatives can be provided to students with food allergies. Be sure to notify your child's teacher AND our school nurse about any/all known food allergies.

PLAYGROUND

Every student is expected to play in a safe and respectful manner. Adult supervision is provided during recess to help ensure student safety. Students must stay within the play area boundaries at all times. They are also expected to be welcoming to others when playing games or sports and not exclude students from their groups.

The following playground rules are to be followed at all times:

1. Obey all playground aides and volunteers.
2. No throwing of objects, including snowballs, rocks, or sticks.
3. Equipment must be used in the manner for which it is designed.
4. Fighting and horseplay will not be tolerated and will result in disciplinary action.
5. *Tackling, karate fighting, wrestling, pegging, grabbing coats and hats, pushing, playing war, etc. are all prohibited.* "We were just kidding," is not an excuse.

DETENTION

In accordance with our vision at Aronimink to provide a quality education for all students, we are committed to encouraging our students to demonstrate intellectual values, high academic standards, and responsible citizenship.

In the event your child has repeatedly exhibited inappropriate behavior that is unsafe, not responsible and not respectful, a before school or lunch/recess detention may be assigned. These detentions are designed to have your child reflect on his/her behavior.

HOMEWORK

Homework is an essential part of your child's education. Some positive aspects of homework are:

- Reinforces class work
- Helps children assume responsibility
- Allows parents to see what's happening
- Helps with time management, prioritizing, and organization
- Builds and reinforces study skills
- Gives practice of basic skills
- Allows children to see their own strengths and weaknesses

Completing and turning in homework is required at Aronimink. If your child does not complete his/her homework, he or she will be asked to make it up at home. However, if this happens more than three times in a marking period your child will be required to do his/her homework

before or after school (at the teacher's discretion).

BIRTHDAYS, PARTIES AND SOCIAL EVENTS

To celebrate children's birthdays, parents may arrange with their child's teacher to bring simple celebration item when the teacher deems appropriate. In lieu of sweet treats, we are asking families who would like to celebrate their child's birthday here at school to come and read to the class, provide pencils or small favor, or provide **healthy** snacks/water for the class. Cupcakes and other sweets are not permitted and will returned at the end of the day.

Please refrain from bringing invitations to children's parties held away from school to distribute here at school. Though we realize that it can be difficult to invite a whole class to a party, we request that you model sensitivity to others' feelings.

Change of Address and Phone Numbers

It is important that changes of address and phone numbers be processed through the main office at Aronimink. Changes of address will need to be made with Central Registration as well. Up to date records are essential in handling emergency situations.

Transfers

Parents should make an effort to notify the office two weeks in advance if their child will be transferring to another school. All textbooks, library books and other school property must be returned prior to the child's last day of school.

ACT 26 of 1995

On June 30, 1995 the General Assembly of Pennsylvania enacted Act 26 of 1995 amending the School Code, which mandates a minimum one-year expulsion for students who bring weapons to school. In addition, Act 26 establishes reporting and records maintenance requirements regarding violence in schools. Act 26 permits expulsions for less than one year under special circumstances and at the recommendation of the Superintendent.

The general rules states that any student who is determined to have brought a weapon onto any school property, any school-sponsored activity shall be expelled for a period of not less than one year. "Weapon" shall include, but not be limited to, any knife, cutting instruments, cutting tool, numchaku, firearm, shotgun, rifle and any other tool instrument or implement capable of inflicting bodily injury.

EQUAL OPPORTUNITY EMPLOYMENT

The Upper Darby School District is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex, disability or limited English proficiency in its activities, programs or employment practices as required by Title VI, Title IX, and Section 504. All concerns regarding discrimination should be directed to:

Dr. John Council, Assistant
Superintendent for Personnel, UDSD

UPPER DARBY SCHOOL DISTRICT
Aronimink Elementary School
2019-2020

Joshua Rehak, Principal
Donna Dilks, Secretary

Teacher/Support Personnel

1-110	Christine Cicala
1-111	Eugenia Delemitas
1-112	Janet Paris
2-103	Amy Davenport
2-104	Jill McCracken
2-108	Susan Symnoski
3-106	Jessica Wilson
3-201	Kathleen Sheehan
3-200	Donna Schaefer
4-203	Kristie Coyle
4-202	Colleen Pearce
5-204	Kevin Kee
5-205	Cheryl Pauly
5-105	Suzanne Woodbridge
Art	Candace York
Building Assistant	Lorraine Bechtel
Custodian	Steve Flynn
ELL	Sarah King
Learning Support	Denise McDermott
	Kirsten Mullin
	Rebecca Schaefer
Learning Support Asst.	Lori Mangiaracina
Librarian	Candace York
Library Assistant	Cheryl Hart
Music	Michael Margarite
Music (Inst.)	Jim Morris
Nurse	Heidi Einhorn
Occupational Therapist	Christine Gaspar
Physical Ed.	Brendan Dunn
Psychologist	Jennie Katz
Reading Specialist	Jean Furey
Seminar	Danielle Donahue
Social Worker	Monica Strachan
Speech	Stefanie Odett